

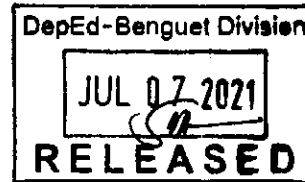


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

July 5, 2021

DIVISION MEMORANDUM

No. 255, C2021



TO: Office of the Schools Division Superintendent
School Governance and Operations Division
Curriculum Implementation Division
Public Elementary and Secondary School Heads
All Others Concerned

SUBJECT: CORRIGENDUM AND ADDENDUM TO SDO MEMORANDUM NO. 38, S. 2021 RE 2021 SERVICE EXCELLENCE FOR DEPED OFFICIALS AND EMPLOYEES (SEDOE) GUIDELINES

1. Pursuant to Regional Memorandum no. 184, s. 2021 Re Guidelines on the GAWAD DepEd Cordillera for the Schools Division Office, released after the issuance of Division Memorandum no. 38, s. 2021, this office finds the need to correct and add the following information for final guidance.
2. The final schedule for the 2021 Division SEDOE Search is as follows:

ACTIVITIES	SCHEDULE
Conduct of school level Search (c/o School PRAISE Committee)	On or before September 3, 2021
Conduct of District Level Search (c/o District PRAISE Committee) - for both public and private schools	on or before September 10, 2021
Submission of entries/ nominees with complete documents at the Division Records Section	On or before September 17, 2021
Document assessment for completeness of attachments and appropriateness of documents – c/o Division PRAISE Committee secretariat	September 17, 2021
Final Evaluation and Rating of documents by subcommittees in-charge	September 20 - 21, 2021
Finalization of results by the subcommittee chairs	September 22, 2021
Submission of the list of awardees to the SDS by the overall PRAISE committee Chair	September 23, 2021
Announcement of Awardees and Finalists in the Division SEDOE search	September 24, 2021
Provision of Technical Assistance to all Division Outstanding / Best awardees by subcommittees on document packaging in preparation for the Regional Level Search	September 27 - October 1, 2021
Submission of complete, organized, and well packaged Division Outstanding / Best awardees' documents following instructions given by the subcommittees during the conduct of TA	October 18 – 22, 2021
Submission of documents of Division entries/ nominees to the Regional Office by the Division PRAISE Committee secretariat as endorsed by the SDS	Last Week of October

3. Please be guided with the additional awards (Enclosure 1); enhanced indicators, equivalent points, and MOVs for both Division Office and School categories (Enclosure 2).
4. For immediate dissemination and guidance.

GLORIA B. BUYA-AO
Schools Division Superintendent

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